

Job Description



Job Title:	Network and Computer Systems Administrator		
Location:	Arlington VA	Travel Required:	Minimal
Level/Salary Range:	\$90,000 - \$100,000	Position Type:	Full-Time
Date Posted:	30 Aug 2018	Posting Expires:	When Filled
Mandatory Job Requirements:	CompTIA Security+ Certification (Current) Active DoD Secret Clearance		
Applications Accepted By:			
E-mail: Michelle Dionne, Corporate Recruiter, michelle.dionne@imcva.com Email Subject Line: Network and Computer Systems Administrator – ARNG NCR DOIM			
Job Description			

The Network and Computer Systems Administrator is responsible for systems management in an Army NG environment which includes network, file and print services, hardware, software and application support, Active Directory administration, Nutanix VM support, patch management, system backups, and monitoring. In addition, this position interfaces with the helpdesk ticketing system (Remedy), IT support entities and the end-user to resolve incidents.

Responsibilities:

- Support Operation and management of ARNG systems and network infrastructure;
- Support Improving infrastructure monitoring and reporting capabilities based on the deployment of network management software;
- Support Development and maintaining infrastructure documentation relating to the network infrastructure within the ARNG DOIM environment;
- Supporting testing procedures for new infrastructure projects;
- Support Implementation of technology solutions within the network environment;
- Provide informal training and knowledge transfer to users relating to network products.
- Support MS Windows Server 2008/2012/2016 domain and Active Directory
- Support VMware Administration
- Perform Server installation/rebuild, configuration and administration
- Manage Active Directory, user accounts, passwords, mailboxes, databases, file level permissions, Group Policy and Organizational Units
- Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes by reviewing system and application logs, and verifying completion of scheduled jobs such as backups
- Able to manage and deploy software patches and updates and update release cycles with SCCM / CMCB
- Provide Tier II and III hardware and software support; including network printer and copier support



Required Qualifications and Skills:

Note: These are mandatory items that all candidates must have when making application to IMC for this position. Please ensure that your submission addresses each of these requirement items. Candidates without these required elements will not be considered.

- IAT Level II Certification
 - CompTIA Security+
- **All applicants must be U.S. Citizens and be DoD SECRET day one and prior to entry on duty (EOD).**

Desired Qualifications and Skills:

It is desirable that the candidate has the following qualifications:

- CompTIA Network+ or CCNA or CCNP certification.
- Four to six years of network administration experience.
- A relevant educational degree in one of the following fields: Computer Science, Information Systems, Information Technology, Cyber Security, Statistics, Business Administration, Systems Engineering, Computation Science, Computer Engineering, Electrical Engineering, Data Analytics, Information Technology, Information Security and Assurance, Mathematics, Software Engineering, Systems Engineering, or Telecommunications.

*****This position is contingent upon IMC's award of the ARNG NCR DOIM IT Support Task Order now being competed under the GSA VETS 2 GWAC. *****

Background Information

Innovative Management Concepts, Inc. (IMC), a Service-Disabled, Veteran-Owned Small Business, provides a broad range of information technology services to government and commercial clients. Since its founding in 1989, IMC has offered solutions and expertise in: IT operations and maintenance, cyber security, systems and network engineering and support services, cloud/hosting services, software engineering and development, website services, software quality assurance and testing (including IV&V), and project management. IMC is certified in International Organization for Standardization (ISO) 9001:2015 Quality Management, ISO 27000:2013 Information Technology Security Management, and ISO 20000:2011 Information Technology Service Management. As a Service-Disabled Veteran-Owned Small Business, IMC places a special emphasis on recruiting and hiring veterans. Find out more about IMC at www.imcva.com.

IMC is an Equal Opportunity Employer